

## Communication

There are many ways for the school staff to communicate with parents. If you have questions concerning a policy, procedure, or athletics, please try finding the information and forms in one of these media.

- Website
- Handbook (posted on website)
- Monthly Newsletters (emailed and posted)
- Mid Month Events Reminder Emails
- School Messenger Emails/Phone Calls/Text
- Facebook (search for Skyridge Middle School and like page)
- Skyward (teacher communications)
- Skyridge Network News (SNN) Episodes are posted to YouTube and Facebook

## Main Office

The main office staff is ready to help you and your student whenever needed. Some things change in middle school and some things stay the same as in elementary, including:

- Items may be left for students in the main office on the table by the door. Please label the item with student's name. Parents are asked to leave items for students in the main office rather than delivering them to the classrooms.
- Please label clothing, lunch boxes, and water bottles with student's name. Lost and Found items are stored in the hallway outside the LMC (Library and Media Center). These items are donated three times yearly to local charities.
- The health room is located in the main office.

OFFICE HOURS: 7:15 AM -3:30 PM  
TELEPHONE: 360-833-5800

WEBSITE:

<http://schools.camamas.wednet.edu/skyridge/>

Attendance: Victoria Wood

Athletic Secretary: Lisa Jacobson

Fiscal Secretary: Peggy Williams

Administrative Assistant: Bonnie Carter

# WELCOME TO SKYRIDGE MIDDLE SCHOOL

## Parent Guidelines



**Principal: Clint Williams**  
**Associate Principal: Dean Strawn**  
**Dean of Students: Josh Altmiller**

## Attendance

Vicky Wood, our Attendance Tech, will be a main contact at school. These are some of the many reasons for communicating with Attendance:

- Notify school of student's absence with reason via telephone or email within three days of the absence. Absences may include illness, injury, or out of town. Please leave a message if you get voice mail as it is checked when time allows.
- Prearrange a student's need to leave school during school hours for appointments or other events. Notes or emails at the beginning of the school day are best.
- Students entering or leaving school need to be signed in or out in the main office.
- Request permission to ride a bus with a friend. Requests should be made by 10 AM to be cleared through transportation.
- Requests for afterschool changes to regular plans should be made by the end of lunch to ensure the student is notified.

24 Hour Attendance Telephone Number  
**360-833-5806**

Attendance Email:  
[Victoria.wood@camamas.wednet.edu](mailto:Victoria.wood@camamas.wednet.edu)

**GO SKYHAWKS!**

## Student Care



There are many people willing and able to help you with caring for your student. Below you will find the proper person to reach or tool to use

for the various reasons:

**Skyward:** Grades may be viewed for daily assignments and tests on Skyward. Your login and passwords will be emailed to parents at the beginning of the school year. This is the best way to track your student's progress as there is no formal parent/teacher conference.

**Teacher Websites:** Teachers maintain websites that list assignments.

**Teachers:** If you have a concern about your student's progress, please email the teacher to start the conversation.

**Counselors: Jessica Loren (A-K) and Amber Thielbar (L-Z)**

Contact your student's counselor with any student concerns. Their website offers guidance as well.

**Dean of Students: Josh Altmiller**

Mr. Altmiller handles the disciplinary and attendance concerns in the school. Refer to the **student handbook** *online* for guidelines and procedures.

**Registrar: Gail Soohoo**

Ms. Soohoo can answer class schedule questions for students.

**Fiscal Secretary: Peggy Williams**

Mrs. Williams handles all monetary transactions. A list of student and athletic fees can be found on the website. Some fees may be paid online. Lunch money can be added to a student's account via the lunchroom cashier or online (MealTime Online).

**Athletics Secretary: Lisa Jacobson**

Mrs. Jacobson assists the Athletic Director, Robert Foster, to manage the necessary forms for student athletes. A list of school sports, all forms, and the athletic code of conduct can be found on the website.

**School Nurse: Erica Okimoto**

**Health Room Assistant: Carol Waring**

Staff is available to assist students with health needs and monitor health records.

## Student Programs

**Athletic** programs offered to students include 8th grade football, 6/7/8 girls cross country, 6/7 boys cross country, 6/7/8 wrestling, 7/8 girls volleyball, 7/8 basketball, and 6/7/8 track.

**Academic** programs include Robotics, Science Olympiad, Knowledge Bowl, Math Olympiad, GeoBee competition, Skyridge Network News, school musical, jazz band, yearbook, and the Associated Student Body (ASB).

## Miscellaneous

**Back to School Open House for Incoming New Students in the fall:** Prior to school beginning, you will be invited to this event to pick up schedules and to find lockers and classrooms.

**Cell Phone Use:** The **student handbook** outlines the school policy on cell phone use.

**Core Classes:** Core classes are Language Arts, Social Studies, Science, and Math. Your student will participate in these classes daily.

**Curriculum Night:** In the first few weeks of school, you will be invited to this event to meet teachers and hear about their curriculum plan for the year.

**Dress Code:** Please refer to the **student handbook** for this policy.

**Drop Off/Pick Up Procedures:** Parents using the loop should pull as far forward as possible to allow for the maximum number of cars to drop off at a time. Dining room doors and main office doors are all accessible. The upper and lower lots should NOT be used for drop off/pick up.

**Early Pick Up/Medical Appointments:** Parents should call, email, or send a note to the Attendance Tech at the beginning of the day with the reason and dismissal time. Students will receive a release slip to be in the office for pick up at the appropriate time.

**Health Inventory and Immunization:** All incoming sixth graders must have a Tdap vaccination and provide Certificate of Immunization Status to the school according to state law. The annual Student Health Inventory should also be submitted to the school, both forms by the first day of school.

**Lockers and Backpacks:** Students are assigned a locker and are expected to store their backpacks in the locker. Backpacks are not allowed in the classrooms as it may pose a tripping hazard.

**School Supplies:** A list of school supplies your student will need for the year will be posted on the website. These supplies should be brought to school during the first week of school, not during the Back to School Open house event.

**Star Classes:** Star classes rotate between Fitness/Health and your student's elective class. This is where the SKY and HAWK rotation comes into play. Students are taught which day (SKY or HAWK) is associated with which class. A SKY/HAWK calendar can be found on the website for easy reference.

**Volunteer Opportunities:**

Parents must have an approved volunteer application on file at the district office.

- Skyridge PTO
- Field Trip Chaperones
- ASB Dance Chaperones

