

GVE End of School Pick up Procedures

Dear Grass Valley School Community,

It is important that we establish a clear protocol for students exiting school at the end of the day that maximizes student safety and provides for an orderly dismissal. We realize that we have many safety procedures that are not always convenient, but are necessary. We thank you for the team approach and for taking the time to consistently adhere to our protocols and procedures.

We now have two designated parking lots during the day. The north lot is for visitors only while the south lot is staff only parking. Both lots will be marked accordingly soon. Please park only in the parking lot that is designated for you. A new crosswalk has been painted to define the designated route to and from the parking lot. Please model correct safety procedures for our students and cross at the crosswalk consistently.

Please make sure your child's go-home plans are updated in the office, and please communicate any changes in a timely manner. We ask that you communicate any last minute changes to the office by 2:30 (12:00 on Wednesdays) so we can contact the necessary staff in a timely manner.

Curbside Pick up

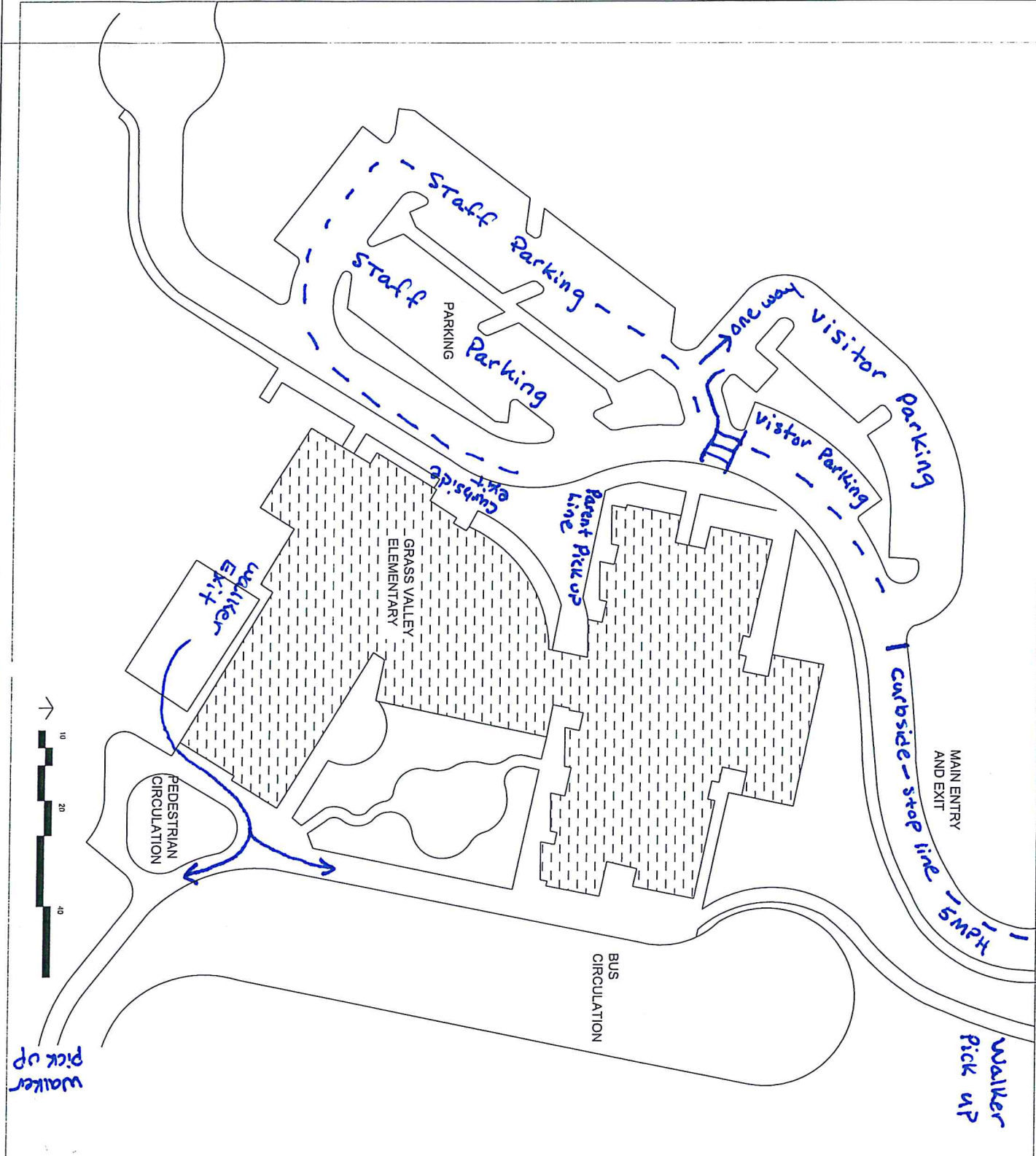
Please obey the parking lot speed limit of 5 mph. Curbside pick up will remain the same. After entering the parking lot, please stop at the designated stop line on the hill to allow traffic to flow out of the visitor parking lot. While waiting in line, please stop at the new crosswalk and use caution when pulling forward. Please be courteous and allow cars to exit parking spaces and exit the parking lot at designated areas. Please stay in your car and do not approach the door. Pull forward as far as possible when you can. When your child is safely loaded in the car, it is okay to pull out around a car, just do so with caution. Curbside will work much more smoothly if we all take the time to consistently follow protocol.

Parent (walk up) Pick up

Please obey the parking lot speed limit of 5 mph. If you will be parking and walking up to pick up your child from school, please park in the visitor lot and cross at the crosswalk. Form a line just outside the Grass Valley main entrance. A staff member will release your child to you when they are dropped off by their teacher. If anyone other than a parent or legal guardian is picking up your child, you must let the office know. Please let your pick up person know to bring picture I.D. if we have not met them before. As you may have to wait several minutes for your child to arrive, please be prepared and dress for the weather. We ask that you not enter the office during this time as it is extremely busy with radio and phone communication regarding dismissal and the office is not equipped to handle the extra traffic.

Walkers

Students who walk are checked out and dismissed from the gym. Students will exit to 44th Street or walk down the sidewalk past the buses toward the main entrance of the school. If you want to meet your child who is a walker, please stand at the back gate where the buses enter on 44th Street or next to the reader board at the main entrance to the school. If you will pick up your child at the gate in your car, please use Emily Way as your exit route. We ask that you be courteous to our neighbors and not park or wait on their property. It will be very helpful to everyone if you communicate this plan to your child. Please do not walk on campus and wait outside the gym as district policy states that all visitors must check in at the office prior to going anywhere on campus.



SITE CALCULATIONS
13.1 ACRES