



End-of-Day Fox Procedures



We are truly a neighborhood school with 85% of our Dorothy Fox students in the walk zone. Our school families have found that walking to school among friends and neighbors has created a closer community feeling about our school.

We know that some families feel more comfortable driving students to and/or from the school day, but this can create a large volume of folks in cars.

We believe our students and families deserve the most safe, secure, and efficient systems possible for exiting our students from the school.

We ask parents and guardians to please observe the following:

- When driving near the school, please stay off cell phones and give your full attention to driving safety and watching for pedestrians.
- The crosswalk needs to be given a lot of space. Please do not park too near the crosswalk and please be very aware of the safety of our student walkers and patrolmen.
- **Please notify the office by 2:30pm each day if you make a change to your exit plan.**
Calling at the last minute to pull a student from a bus or change their exit plan without lead time is very disruptive and can cause office chaos at the busiest time of the day.
- Parents are not allowed to approach the buses in the bus lane to get their child at the end of the day. You must come to the office so we can call for them on the radio. This is for the safety of all the kids in the area.

Please understand that there are **4 ways for a child to exit Dorothy Fox**. It is vital that the office know exactly which of the 4 ways you want your child to exit each day. You can notify the office with a note sent in the am, a call or voicemail to the school (833-5700), or an email to kathy.duley@camas.wednet.edu, Student Services Director. We will not allow a student to change plans mid-day without confirmation from a parent, guardian, or authorized caregiver.

Exit Method #1: PICKING UP A CHILD IN PERSON



If you want to be united in person with your child at the school, you must come into the office as an "in person parent pick up." Teachers will escort students to this area and staff will work to verify that students are connecting with their correct adult. We appreciate the patience of everyone if this area is congested. Please show great caution walking back to your cars and avoid crossing the street away from the crosswalk. Having pedestrians on Sierra or crossing in front of the school parking lot exit can be very dangerous.

Exit Method #2: IN CAR PICK UP

If you wish to come to the north parking lot to pick up your child at the curb without leaving your car, you will join the cue line along the north parking lot. Staff will keep students in the

sidewalk area by the north door until we know that your car is safely on the curb. Staff will give you a card with the student's name on it to use each day once your car is on the curb. This slip of paper will be given to your child to tell them that they can safely enter your car along the curb area. Our goal is to unite kids and cars as quickly as possible. This area has two lanes. Cars are welcome to pull into the inside lane to pass cars waiting in front of them. For efficiency, **PLEASE USE THE ENTIRE STRETCH OF CURB.**

During heavy traffic times, please **TURN RIGHT** out of the parking lot and go around the neighborhood to keep the flow of traffic moving.

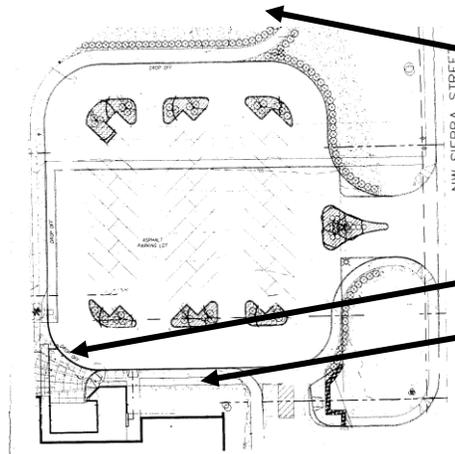


Please know if you choose to park and walk up to the school to get your child to avoid congestion, than you need to tell the office you are an **"in person pick up"** and collect your child in the main office. It is not safe for our students to have adults walk up to the car pick up area.

Exit Method #3: WALKING

Dorothy Fox staff will release students to leave the school without an adult on foot or riding a bike or scooter. **We require all parents who come to walk their children home to wait on the far north side field for your child to leave the school and start walking home.** For the safety of all children and to keep the exit area organized, we ask that no parents wait near the bike racks or cafeteria doors. We suggest that you talk with your child about where you will be meeting them if you plan to walk them home uniting away from school. If you want to walk them from the building, please arrange for Exit Method #1 from the office.

Parents are asked to not wait for walkers in the parking lot area. If you want to unite with students on campus, please meet them in the office instead of the walker door.



Parents waiting for walkers must be beyond the North corner of the parking lot up on the grass.

No parents in these area unless arranged "in person pick up" and are going straight to the office.

We encourage students to walk in pairs or groups. Car pools and walking groups are great ways to connect with your Fox neighbors!

Exit Method #4: BUS RIDERS

Students will be walked to the buses by their classroom teachers. Students will board the bus and be delivered to their designated bus stops. If they are to ride a different bus home or change stops, they must bring a note indicating the change to the office in advance.

We thank you for your patience and understanding as we implement these routines. The safety of our students is our # 1 priority.